

June 2, 2005

**INVITATION TO EXHIBIT AT THE
WEST VIRGINIA LIBRARY ASSOCIATION ANNUAL CONFERENCE
OCTOBER 3 – 5, 2005
CLARION HOTEL & CONFERENCE CENTER
SHEPHERDSTOWN, WV**

You are cordially invited to exhibit at the **2005 West Virginia Library Association Annual Conference** to be held October 3 –5, 2005 at the Clarion Hotel & Conference Center, Shepherdstown, West Virginia. An application form and information concerning exhibit rules, advertising, sponsorship, and hotel accommodations are enclosed.

Please fill out the enclosed application form and mail with your check today. Booth fees are \$350 for the first booth and \$300 for each additional booth. Your booth can be provided with an Internet connection for \$100 for the duration of the conference. Booths will be assigned based on the date application and fee is received. Confirmation letters will be mailed to you.

SPECIAL NOTE: This year the vendor area will open on Monday, October 3 at 10 a.m. and will close Tuesday, October 4 at 1 p.m. Vendors may set up displays on Sunday, October 2; 2 p.m. – 8 p.m. and on Monday, October 3; 8 a.m. – 10 a.m.

When making hotel reservation at the Clarion Hotel & Conference Center, be sure to indicate that you are with the West Virginia Library Association to receive the conference rate of \$79. The room rate will be held open until September 2, 2005. After that date, you may not be able to receive the conference rate or a room at the Clarion Hotel.

I hope you plan to join us at the Clarion Hotel and Conference Center for the 2005 West Virginia Library Association Annual Conference. You may contact me if you have any questions or concerns by email at vandermr@wvlc.lib.wv.us. For more information about the conference, visit the WVLA web site at: <http://www.wvla.org/conference/index.htm>

We look forward to seeing you in October,

Rebecca Van Der Meer

Rebecca Van Der Meer
Exhibits Coordinator
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